

Minimum Requirements

Nonprofit organizations organized under Section 501(c)(3), 501(c)(6) are eligible to partner with the Riordan Leadership Institute (RLI) if they meet the following criteria:

- Can demonstrate commitment to the primary purpose of the Board Field Experience: board coaching and training for the RLI Fellow.
- Implements programs that serve Los Angeles County and/or Orange County.
- Has at least three full-time employees.
- Has audited financials or financial review.
- Has been in existence for at least five years.
- Is able to provide an organizational chart, policy manual, and financial statements.
- Has designated staff and board members who will work with the RLI Fellow to ensure the quality of the Field Experience.

Expectations

As partners in the RLI Fellow's learning experience, nonprofit organizations are expected to actively participate in the program in the following ways:

- Identify a senior organization executive to supervise the RLI Fellow and work with the board mentor.
- Recruit a board member to serve as a mentor for the RLI Fellow. The board mentor is an experienced board member who has the time and interest in sharing their insights on being an effective board member. The board member agrees to help guide the RLI Fellow through their Board Field Experience in the following ways:
 - >Participate in the RLI Nonprofit Partner Matching Event.
 - >Prepare the organization's board for the RLI Fellow's participation.
 - >Help orient the Fellow to the workings of the board.
 - >Discuss the norms for participation at board meetings with the Fellow.
 - >Formally introduce the Fellow to the board and other key constituents.
 - >Work with the Fellow and staff supervisor to scope a project that is at the board level, is of value to the organization or board and in which the Fellow can participate actively and productively.
- Participate in the RLI Nonprofit Partner Matching Event.
- Complete the Nonprofit Partner Profile Form and the Project Outline Form.
- Provide the Fellow an orientation to the organization and to the board.
- Work with the Fellow and board mentor to scope a project that is at the board level, is of value to the organization or board and in which the Fellow can participate actively and productively.
- Send the Fellow's resume and description of the RLI Fellowship to the board before the Fellow's first board meeting.
- Facilitate the Fellow's participation in board and relevant committee meetings.
- Provide the RLI Fellow with board materials and notices before the board meetings, and any other printed materials helpful to the training experience (i.e. organization charts, by-laws, mission statement, strategic plan, etc.).
- Provide ongoing coaching to the RLI Fellow, as needed.
- Provide written evaluation of the board training experience to the RLI Fellow and RLI program manager.